



Volunteer Application

Submit to: CRF Museum
203 E. Main Street
Loudonville, OH 44842
or info@crfmuseum.com

Name: _____

Address: _____

City/State/Zip: _____

Phone: _____ Email: _____

Educational Background (High School, College, etc.): _____

Current Employment and Volunteer Commitments: _____

Areas of Special Interest or Hobbies: _____

Why are you interested in volunteering with the CRF Museum? _____

Availability

Which days would you be available to volunteer? (Please Circle) **M T W TH F Sat Sun**

What time of day would you prefer? (Please Circle) **Mornings Afternoons Evenings**

Volunteer Opportunities

There are a variety of opportunities at the CRF Museum. We encourage our volunteers to help in any opportunities that are of interest to them. On the back of this form is a list of the main volunteer positions with a brief description. The museum will provide training for all positions. All volunteers must comply with specific policies, safety procedures, and codes of conduct.

Are you comfortable working with the public? **Yes** _____ **No** _____

If yes, would you prefer to work with: **Adults** _____ **Children** _____ **Either** _____

Volunteer Position Descriptions

What areas of volunteering are you interested in? (Check all that apply)

_____ **Interpreter** will complete a training program and provide historical interpretation of the exhibits at the CRF Museum, or at the historic Workman Cabin, to the public through guided tours. This position requires good communication skills and a willingness to work with all ages.

Must be at least 16 years of age. Opportunities are primarily during the day, including weekends. Some evenings available.

_____ **Educator** play a vital role by sharing knowledge of, and demonstrating, specific historic skills and tools at the museum. Available positions include operating the museum's printing press or historic gun bench. Experience a plus, but not required, training is available. This position requires good communication skills and a willingness to work with all ages.

Must be at least 16 years of age. Opportunities are primarily during the day on weekends, some weekdays available.

_____ **Collections Assistant** assists in the care, conservation, and preservation of the historical objects that make up the CRF Museums' collection. Duties may include sorting, cataloging, and inventorying artifacts, researching specific historical items in the collection, and assisting in the preparation, set-up, and take-down of artifacts on exhibition. This position requires careful work habits and attention to detail.

Must be at least 18 years of age. Opportunities are primarily during the day on weekdays.

_____ **Facilities Assistant** aids the staff in the upkeep of the museum facilities as well as production and installation of exhibit materials such as mounting displays, etc. Duties may include painting, sanding and finishing, using power tools including drills, saws, and work with various materials including Plexiglas, Formica, wood, and metals.

Must be at least 18 years of age. Opportunities vary based on requirements of the specific project.

_____ **Special Events Volunteer** assists in a variety of activities which may include: selling tickets, handling concession work, supervision of exhibit areas, leading games/activities, and directing visitors. Expectations are that the volunteer arrives on time and stays for the duration.

Must be at least 16 years of age. Opportunities vary based on requirements of the specific events.

Reference (no relatives, past volunteer experience preferred if available)

Name: _____ Relationship: _____

E-mail: _____ Phone: _____

I confirm that the above information is correct and give permission for the museum to complete a background check if deemed necessary. I realize that acceptance as a volunteer is based on the needs of the CRF Museum and is not guaranteed. I realize that specific opportunities may not be available at a given time, but my application will be held on file for future consideration.

Signature: _____ **Date:** _____

For office use only: Date received _____ Applicant interviewed _____ Reviewed by _____

Notes _____